

COMBROKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 11th September 2023 at 7.30pm at the Village Hall, Combroke

Present

Stephanie Connah (SC)
Tim Goodhead (TG)
Brenda Rayson (BR)
Jo Price (JP)
Georgina Lowe (Clk), Clerk

Members of the Public: 0

1. Apologies

DCllr David Johnston (DJ)

2. Acceptance of Apologies

N/A – All Parish Councillors were in attendance

3. Declarations of Interest

BR Agenda Item 9.1

4. Public Representation

None

5. Minutes

The minutes of the meeting held on the 3rd July 2023 had been circulated. Proposed TG, seconded SC and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

6. Chairman's Report and Other Reports for Information Only

a. Chairman

- i. Attended a WALC Stratford Area Meeting 20 July
- ii. Attended a Chair's briefing 30 August

b. Clerk – No report.

7. District Councillor's Report

DCllr Johnston's Report is attached to these minutes.

8. County Councillor's Report

CCllr Mills' Report is attached to these minutes.

9. Planning Updates

- 9.1 Pending The Little House, 31 School Lane 21/03000/FUL
Enlargement of parking area; erection of retaining wall

Item chaired by Cllr Goodhead

Shortly after the last Parish Council meeting, SDC notified WCC Highways officers, ourselves, the applicant and agent that the Planning Inspectorate had been asked to, and was currently considering whether to call in the application for determination. The Case Officer suggested the onsite meeting be postponed until such time as a decision had been made.

WCC Highways have now again requested an onsite meeting be held; date TBC

TG /
Clk

9.2 Pending 18 School Lane 23/01811/FUL

Dismantle existing chimneystack and rebuild using existing materials and with new materials only where indicated on the drawings

During the renovations at no 18/19, in close up inspection contractors noted a significant crack to the front and rear of the chimneystack above roof level. There appears to have been some previous repair works some years previously which have been slowly decaying. The proposal is to carefully dismantle above roof level, and reconstruct correctly.

9.3 Pending 42 Combrook Road 23/02307/TREE

T1- pine - Fell.

9.4 Granted 21-22 Hill Cottage, School Lane 23/01628/FUL & 23/01629/LBC

Proposed single storey rear extension to form new garden room and alterations to low level roof. Internal alterations to improve existing bathroom including a new roof light and form a second bathroom on the first floor.

9.5 Granted The Willows, Spring Lane 23/01763/FUL

Single storey rear extension, first floor side extension and integral garage

9.6 Granted Red Holm, Spring Lane 23/02109/TREE

T1 - fastigate cypress sp. - Reduce height from 8metres to 5metres.

T2 - eucalyptus - Remove to ground level

9.7 Granted 19 School Lane 23/02116/TREE

T2 - rowan -Reduce canopy from 6.5metres to 5metres in height and spread. 15% thin of remaining canopy.

T3 and T4 - yew- Reduce from 4metres to 1.2metres in height and width.

9.8 Granted 20 Combrook 23/02127/TREE

10. **Polling Station Review**

Information had been circulated prior to the meeting; to note the recommendation to continue to use Combroke Village Hall as a Polling station

11. **Financial Administration - To receive payments made under delegated powers and consider payments to be made**

Invoices were presented, and payment approved for:

CPRE Annual Subscription £60.00

Georgina Lowe Aug/Sept Salary £245.50 + F-Secure (Internet security renewal) £49.99

HMRC £11.20

Royal British Legion £50.00

12. **Combroke Village Hall – To consider a retrospective grant to be paid for 2022/23**

TG asked that this item be removed from the Agenda

13. **Combroke Climate Change Club**

To note WCC Newsletter to be circulated via WhatsApp.

SC

14. **Lanes and Drainage - County Highways Repair and Improvement**

- TG advised the owners of Rose Cottage have offered to remove the gravel from the collection channel outside their house to reduce the amount of water running down the road.
- To note the drains need to be jetted; TG to liaise with Jeff Hobday (WCC Localities Officer)
- Concern raised over the maintenance of the northern Jitty; further investigation / solutions to be sought

TG

15. **The Leys**

The hay was cut towards the end of August to coincide with a lovely dry period. Plans accelerated on the Friday when heavy downpours were forecast that afternoon. Three tractors arrived one to bale, one to stack the bales and a third tractor with trailer to remove the stacked bales. Brilliantly orchestrated and all done by lunch time. Hampton House Farm have kindly agreed to trim the tree/hedge lines on the lane at the Leys and have also suggested the same for the interior field edges. The work will be done during the Autumn. Many thanks to the Hampton House Farm

BR

16. **Councillors' Reports and Items for Future Agendas**

None

17. **Dates of Next Parish Council Meetings:**

Monday 13th November 2023

The meeting closed at 9:03pm