

COMBROKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 22nd January 2024 at 7.30pm at the Village Hall, Combroke

Present

Stephanie Connah (SC)

Brenda Rayson (BR)

Jo Price (JP)

Georgina Lowe (Clk), Clerk

CCllr Chris Mills (CM)

DCllr David Johnston (DJ)

Members of the Public: 2

1. Apologies

Cllr Goodhead (TG)

2. Acceptance of Apologies

Cllr Goodhead, it was proposed JP, seconded SC and

RESOLVED: That the apologies be accepted.

3. Declarations of Interest

Written dispensation request received from BR (Agenda Items 9.1 and 9.3). Request approved by the Proper Officer for the Council to remain quorate for the duration of the meeting.

4. Public Representation

14 Combroke – Flooding concerns raised; highways / property owners responsibilities need to be clarified going forward; Parish Council to assist.

Forge Cottage – Concerns raised regarding flooding, road sweeping and footpath maintenance; map showing surface water flow, drains and gullies with Clerk.

5. Minutes

The minutes of the meeting held on the 13th November 2023 had been circulated. Proposed JP, seconded SC and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

6. Chairman's Report and Other Reports for Information Only

a. Chairman

i. Attended a WALC Conference and AGM in November

ii. Will attend Chair's briefing 23 January.

b. **Clerk** – No report.

7. District Councillor's Report

DCllr Johnston's Report is attached to these minutes.

8. County Councillor's Report

CCllr Mills' Report is attached to these minutes.

9. Planning

9.1 For Consultation: The Little House, 31 School Lane 23/03398/LDE
Enlargement of parking area; erection of retaining wall

Item chaired by Cllr Price

To note this is an application for a Certificate of Lawful Development. Draft representation circulated prior to the meeting by TG.

After discussion it was agreed the development was not substantially complete, further legal advice has been sought. Response agreed by Members present to be submitted by the Clerk once legal advice has been received through WALC.

Cik

- 9.2. Pending No 41, Combrook, 23/03249/FUL
Single & two-storey rear extension and associated landscaping to existing dwelling

To note TG and BR visited the site and the adjoining property. Following careful scrutiny of the plans and Design, Access and Heritage Statement (DA&H) a holding objection was submitted within the consultation deadline pending further clarification and correction of errors in the submitted DA&H.

A more detailed Representation was drafted and circulated prior to submission on the 17th of January.

The submission had been recirculated prior to the meeting whereupon it was agreed no further amendments be made and the Representation was formally approved.

- 9.3 Pending The Little House, 31 School Lane 21/03000/FUL
Enlargement of parking area; erection of retaining wall

Refer to Agenda Item 9.1 above; no further updates to report.

10. Financial Administration

- 10.1 Half Yearly Finance Report – Item postponed.

- 10.2 To consider payments to be made:

Invoices were presented, and payment approved for:

Georgina Lowe Dec/Jan Salary £327.50 (includes backpay from 1 April 2023)

SDC Non-Contested Election Fee £100

- 10.3 2024/2025 Precept - TG had produced a helpful summary table showing the impact % increases on the Precept would have on the Council Tax residents will pay in 2024-25.

Considering the above and increased estimated inflation costs it was unanimously agreed to increase the precept by 5% to £4,998.00

11. Consultation Stratford District Council: Communication Survey

Information was circulated prior to the meeting on the quarterly Parish and Partners Briefing document; Members were encouraged to complete the survey by the 29th of January.

12. Consultation Warwickshire Fire & Rescue Service: Resourcing to Risk

Information was circulated prior to the meeting. Concern was raised that the redistribution of fire appliances and teams under this review may mean that the services will take longer to reach Combrook in the event of an incident. After discussion it was agreed the Parish Council would formally respond to the consultation.

13. Flooding Incidents

Refer to Minute Item 4 above; to note recent flooding and further activity required to address similar events in the future.

TG/
BR

14. Climate Change

SC to attend, 'Tomorrows Wellesbourne' -an event on how we can all make Wellesbourne more sustainable.

The Big Plastic Count 11-17 March for more information go to <https://thebigplasticcount.com/>

15. Lanes and Drainage - County Highways Repair and Improvement

To note significant road repairs on the lane to Kineton were completed just before Christmas

16. The Leys

A little soggy in places but the drainage installed 10 years ago seems to be holding up. Some general maintenance -leaf debris and grass, may need to be removed to help the flow of water.

17. Councillors' Reports and Items for Future Agendas

- To consider the installation of a dog waste bin (JP)
- Working group to tackle small jobs around the village (SC)

18. Date(s) of Next Parish Council Meeting(s):

Monday 11th March 2024

The meeting closed at 9:30pm