

COMBROKE PARISH COUNCIL

Covid-19: Changes to how we hold Public Meetings

On the 4th of April 2020, the government brought The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely.

Meetings for the foreseeable future will be kept to a minimum, and the Agenda down to essentials.

Combroke Parish Council will use Zoom to facilitate meetings on this basis. Should any resident wish to submit a question to the Parish Council please email this to parish-clerk@combroke.co.uk by no later than 12.00pm on Wednesday 5th May 2021. Please also email the Clerk should you wish to participate in the Zoom meeting, joining instructions will be supplied by return email (refer to our standard note on the Agenda about public participation).

COMBROKE PARISH COUNCIL

Clerk to the Council

Georgina Lowe –Sideways, Banbury Road, Kineton, Warwickshire. CV35 0JY

Tel: 07570 269451 Email: parish-clerk@combroke.co.uk

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**Notice is given that the next Meeting of the Parish Council will take place by Zoom Video Conference on Wednesday 5<sup>th</sup> May 2021 commencing at 7:30pm.**

29<sup>th</sup> April 2021



G Lowe

Clerk to the Council

### AGENDA

1. Election of Chairman
2. To Receive Chairman's Declaration of Acceptance of Office
3. Election of Vice Chairman
4. Apologies for Absence
5. Acceptance of Apologies
6. Declarations of Interest
  - To receive declarations of interest from Councillors on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - To consider any requests for dispensations as appropriate
7. Public Participation – Members of the public may raise any matter relating to items on the agenda
8. To approve and sign the minutes of the meeting held on the 22<sup>nd</sup> March 2021 Attached
9. Chairman's report and other reports for information only:
  - a. Chairman
  - b. Clerk
10. District Councillor's Report
11. County Councillor's Report
12. Government consultation on remote meetings
13. To appoint representatives to sit on outside bodies
14. To approve revised Standing Orders
15. To confirm Delegated Powers to the Clerk
16. Financial Administration
  - a. To approve end of year accounts
  - b. Certificate of Exemption – To agree the criteria is met
  - c. To consider payments to be made
17. Lanes and Drainage
  - 17.1 County Highways Repair and Improvement
  - 17.2 Proposed Gateway at West Entrance to the Village
18. Climate Change
19. Councillors' Reports and Items for Future Agendas
20. Date of Next Meeting: TBA

### PUBLIC PARTICIPATION

- Residents are welcome to attend Council Meetings. Members of the public may take part at item 7 to:
    - make oral representations
    - present evidence and / or answer questions
- in respect of any item of business included in this Agenda for the Council Meeting, either for themselves or on behalf of another resident(s). Contributions should normally be limited to 3-4 mins.
- Any member of the public who wishes their presentation to be documented must provide a written copy to the Clerk.
  - A brief record of the representation will be distributed with the Parish Council minutes. Any written submission will be noted as available from the author, or the Clerk on request.

At the Chairman's discretion and if time permits after covering the above, members of the public may also speak about subjects which they wish the Parish Council to consider for future discussion. There will be no written record taken or distributed with Parish Council minutes. Brenda Rayson - Chairman, Combroke Parish Council