

COMBROKE PARISH COUNCIL

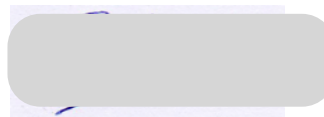
Clerk to the Council

Georgina Lowe –Sideways, Banbury Road, Kineton, Warwickshire. CV35 0JY

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**Notice is given that the next Meeting of the Parish Council will take place on Monday 12<sup>th</sup> May 2025 commencing at the conclusion of the Annual Parish Meeting at the Village Hall, Combroke.**

7<sup>th</sup> May 2025



*G Lowe*

Clerk to the Council

## AGENDA

1. Election of Chairman
2. To Receive Chairman's Declaration of Acceptance of Office
3. Election of Vice Chairman
4. Apologies for Absence
5. Acceptance of Apologies
6. Declarations of Interest
  - To receive declarations of interest from Councillors on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - To consider any requests for dispensations as appropriate
7. Public Participation – Members of the public may raise any matter relating to items on the agenda
8. To approve and sign the minutes of the meetings held on the 10th March 2025 Attached
9. Chairman's report and other reports for information only:
  - a. Chairman
  - b. Clerk
10. District Councillor's Report
11. County Councillor's Report
12. Planning
  - 12.1. Pending The Little House, 31 School Lane 21/03000/FUL  
Enlargement of parking area; erection of retaining wall
  - 12.2. Pending 20 Combroke 25/00914/LBC  
Retrospective Internal works:
    1. Revealing original opening of the historical fire place;
    2. Removal of two side panels either side of the fire place to connect front and rear living spaces;
    3. Closing doorway to the rear living space, utilising the door and frame elsewhere at the property;
    4. Enclosing landing space to add en-suite for the front bedroom;
    5. Reposition bedroom doorways and adding Gothic style fanlight windows above;
    6. Making safe damage to a load bearing joist related to previous re-positioning of doorways.
  - 12.3. Granted Red House 24/03274/FUL and 24/03275/LBC  
Replacement of existing 20th century entrance porch with a single storey extension.
13. To appoint representatives to sit on outside bodies
14. To review Council's Standing Orders and Financial Regulations
15. To confirm Delegated Powers to the Clerk
16. Update on new website / to consider email usage policy
17. Financial Administration
  - a. To approve end of year accounts
  - b. Certificate of Exemption – To agree the criteria is met
  - c. To receive the Internal Audit Report
  - d. Annual Governance Statement
  - e. The Annual Accounting Statements
  - f. To consider payments to be made
18. Flooding
19. Climate Change / Biodiversity Duty
20. Lanes and Drainage -County Highways Repair and Improvement
21. The Leys
22. Councillors' Reports and Items for Future Agendas
23. Date of Next Meeting: 7th July 2025

### **PUBLIC PARTICIPATION**

- Residents are welcome to attend Council Meetings. Members of the public may take part at item 7 to:
  - make oral representations
  - present evidence and / or answer questions

in respect of any item of business included in this Agenda for the Council Meeting, either for themselves or on behalf of another resident(s). Contributions should normally be limited to 3-4 mins.

- Any member of the public who wishes their presentation to be documented must provide a written copy to the Clerk.
- A brief record of the representation will be distributed with the Parish Council minutes. Any written submission will be noted as available from the author, or the Clerk on request.

At the Chairman's discretion and if time permits after covering the above, members of the public may also speak about subjects which they wish the Parish Council to consider for future discussion. There will be no written record taken or distributed with Parish Council minutes. Brenda Rayson - Chairman, Combroke Parish Council