

COMBROKE PARISH COUNCIL

Clerk to the Council

Georgina Lowe –Sideways, Banbury Road, Kineton, Warwickshire. CV35 0JY
Tel: 07570 269451 Email: parish-clerk@combroke.co.uk

~~~~~  
**Notice is given that the next Meeting of the Parish Council will take place on Monday 13<sup>th</sup> May 2024 commencing at the conclusion of the Annual Parish Meeting at the Village Hall, Combroke.**

8<sup>th</sup> May 2024



*G Lowe*  
Clerk to the Council

### AGENDA

1. Election of Chairman
2. To Receive Chairman's Declaration of Acceptance of Office
3. Election of Vice Chairman
4. Apologies for Absence
5. Acceptance of Apologies
6. Declarations of Interest
  - To receive declarations of interest from Councillors on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - To consider any requests for dispensations as appropriate
7. Public Participation – Members of the public may raise any matter relating to items on the agenda
8. To approve and sign the minutes of the meetings held on the 11<sup>th</sup> March 2024 Attached
9. Chairman's report and other reports for information only:
  - a. Chairman
  - b. Clerk
10. District Councillor's Report
11. County Councillor's Report
12. Planning
  - 12.1 For Consideration: No 41 Combroke, 23/03249/FUL  
Single & two-storey rear extension and associated landscaping to existing dwelling
  - 12.2 Pending The Little House, 31 School Lane 21/03000/FUL  
Enlargement of parking area; erection of retaining wall
  - 12.3 Pending The Little House, 31 School Lane 23/03398/LDE  
Enlargement of parking area; erection of retaining wall Note: this is an application for a Certificate of Lawful Development
  - 12.4 Pending Fossedene Manor 24/00003/FUL  
Reinstatement of existing storage shed and conversion to 2no. holiday lets
13. To appoint representatives to sit on outside bodies
14. To review Council's Standing Orders and Financial Regulations
15. To confirm Delegated Powers to the Clerk
16. Financial Administration
  - a. To approve half yearly / end of year accounts
  - b. 2024/25 Budget
  - c. Certificate of Exemption – To agree the criteria is met
  - d. To receive the Internal Audit Report
  - e. Annual Governance Statement
  - f. The Annual Accounting Statements
  - g. To consider payments to be made
17. Flooding
18. Climate Change
19. Lanes and Drainage - County Highways Repair and Improvement
20. Community Assets
21. The Leys
22. Councillors' Reports and Items for Future Agendas
23. Date of Next Meeting: TBA

### **PUBLIC PARTICIPATION**

- Residents are welcome to attend Council Meetings. Members of the public may take part at item 7 to:
  - make oral representations
  - present evidence and / or answer questions

in respect of any item of business included in this Agenda for the Council Meeting, either for themselves or on behalf of another resident(s). Contributions should normally be limited to 3-4 mins.

- Any member of the public who wishes their presentation to be documented must provide a written copy to the Clerk.
- A brief record of the representation will be distributed with the Parish Council minutes. Any written submission will be noted as available from the author, or the Clerk on request.

At the Chairman's discretion and if time permits after covering the above, members of the public may also speak about subjects which they wish the Parish Council to consider for future discussion. There will be no written record taken or distributed with Parish Council minutes. Brenda Rayson - Chairman, Combroke Parish Council