

# COMBROKE PARISH COUNCIL

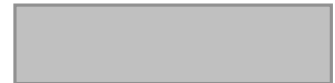
## Clerk to the Council

Georgina Lowe –Sideways, Banbury Road, Kineton, Warwickshire. CV35 0JY

Tel: 07570 269451 Email: parish-clerk@combroke.co.uk

22 June 2024

**Notice is given that a Meeting of the Parish Council will take place on Thursday 27th June 2024 commencing at 3.30 pm at Imladris, Church Hill, Combroke.**



*G Lowe*

Clerk to the Council

## AGENDA

This is a limited agenda to enable the Council to complete financial administration for the year 2023-24 within the required timescales

1. Apologies for Absence
2. Acceptance of Apologies
3. Declarations of Interest
  - To receive declarations of interest from Councillors on items on the agenda
  - To receive written requests for dispensations for disclosable pecuniary interests (if any)
  - To consider any requests for dispensations as appropriate
4. Public Participation – Members of the public may raise any matter relating to items on the agenda
5. Financial Administration
  - a. To approve end of year accounts 2023 - 24
  - b. Certificate of Exemption – To agree the criteria are met
  - c. To receive Internal Audit Report
  - d. To approve the Annual Governance Statement
  - e. To approve the 2023 -24 Accounting Statements
6. Commencement date for the exercise of public rights.

### PUBLIC PARTICIPATION

- Residents are welcome to attend Council Meetings. Members of the public may take part at item 4 to:
    - make oral representations
    - present evidence and / or answer questions
- in respect of any item of business included in this Agenda for the Council Meeting, either for themselves or on behalf of another resident(s). Contributions should normally be limited to 3-4 mins.
- Any member of the public who wishes their presentation to be documented must provide a written copy to the Clerk.
  - A brief record of the representation will be distributed with the Parish Council minutes. Any written submission will be noted as available from the author, or the Clerk on request.

At the Chairman's discretion and if time permits after covering the above, members of the public may also speak about subjects which they wish the Parish Council to consider for future discussion. There will be no written record taken or distributed with Parish Council minutes. Brenda Rayson - Chairman, Combroke Parish Council