

COMBROKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 5th July 2021 at 7.30pm at the Village Hall, Combroke

Present

Stephanie Connah (SC)
Nathan Griffiths (NG)
Tim Goodhead (TG)
Jo Price (JP)
Brenda Rayson (BR)
Georgina Lowe (Clk), Clerk

Members of the Public: 0

1. Apologies

DCllr / CCllr Chris Mills (CM)

2. Acceptance of Apologies

N/A – All Parish Councillors were in attendance

3. Declarations of Interest

BR Agenda Item 12.2

4. Public Representation

None.

5. Minutes

The minutes of the meeting held on the 5th May 2021 had been circulated. Proposed TG, seconded SC and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

The minutes of the meeting held on the 24th June 2021 had been circulated. Proposed JP, seconded TG and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

6. Chairman's Report and Other Reports for Information Only

a. Chairman

- i. Accounts published and Exemption Certificate submitted to the external auditor
- ii. Contact made with the District Council prior to this year's ALSO festival. Officers confirmed the event complied to current regulations and licenses were in place. Initial feedback from local residents more positive than last year.
- iii. Attended WALC Training (zoom) on GDPR and Data Protection for Parish Councils and individual Councillors. As NG raised at our last meeting, we need to review our procedures and practices. WALC guidance on GDPR is currently being updated and will be incorporated into the review once available.
- iv. Chestnut Tree – Advice has been sought from the County Officer at WALC; report to follow
- v. Pollution newsletter to be discussed under Climate Change (Agenda Item 13)

ALL

BR

b. Clerk No report

7. **District Councillor's Report**

DCllr Mills' Report is attached to these minutes.

8. **County Councillor's Report**

CCllr Mills' Report is attached to these minutes.

9. **Mobile Library Service Update**

Pleased to report the mobile library is returning to Combrook again every third Thursday between 11:35am and 11:55am commencing 8 July

10. **Financial Administration - To receive payments made under delegated powers and consider payments to be made**

Payments made under delegated powers:

Zurich - Council / Village Hall Buildings Insurance £507.54

Coventry Diocesan B of E - Village Hall Rental to September 2021 £385.00

Invoices were presented, and payment approved for:

Clerks April/May Salary £217.82

Combroke Village Hall – Payment in lieu of SDC Non Domestic Rates 2020/21
£200.00

11. **To Consider Quotation for Village Bench Repair**

Item postponed till next Meeting

12. **Lanes and Drainage**

12.1 County Highways Repair and Improvement

No further updates. TG to re-check pot holes outside the Red House.

12.2 Street Works on School Lane

TG reported a local resident had raised concern that the recent street works on School Lane did not provide adequate drainage and therefore posed a potential flood risk to neighbouring properties.

TG had raised an initial enquiry with the County Highways Team. After discussion it was unanimously agreed to also seek further clarity from Planning Enforcement.

TG

12.3 Parking Update

It was acknowledged parking issues had generally improved since lockdown restrictions had eased. Possible signage on the pavement outside the Church was still being investigated; further information to follow.

TG

13. **Combroke Climate Change Club**

SC confirmed the fourth edition of the Combroke EChO was ready for publication and would be circulated shortly.

SC would now be looking at the Leys as a 'carbon sink' and possible family events for next year.

SC

As per the Chairman's report above the draft pollution newsletter had been circulated prior to the meeting; after discussion it was unanimously agreed that no further changes were required and to print / distribute.

BR

14. **Councillors' Reports and Items for Future Agendas**

GDPR

The Chestnut Tree

Twenties Plenty

15. **Dates of Next Parish Council Meetings:**

Monday 20th September 2021

The meeting closed at 8:59pm

