

COMBROKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 7th July 2025 at 7.30pm at the Village Hall, Combroke

Present

Brenda Rayson (BR)
Tim Goodhead (TG)
Jo Price (JP)
Hugh Nimmo-Smith (HNS)
Georgina Lowe (Clk), Clerk

CCllr Chris Mills (CM)
DCllr David Johnston (DJ)

Members of the Public: 0

1. Apologies

Cllr Connah (SC)

2. Acceptance of Apologies

Cllr Connah, it was proposed JP, seconded TG and
RESOLVED: That the apologies be accepted.

3. Declarations of Interest

BR - Agenda Item 9.1

4. Public Representation

None.

5. Minutes

The minutes of the meeting held on the 12th May 2025 had been circulated. Proposed BR, seconded TG and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

6. Chairman's Report and Other Reports for Information Only

a. Chairman

- i. Wellesbourne chaired an informal meeting re devolution on 23 June; we had asked to join virtually. Moreton Morrell, Loxley and Newbold Pacey were also invited to attend. No further correspondence received.

b. Clerk

- i. Parish Forum 26 June – Agenda Items included Local Government Reorganisation (including Community Governance Reviews); Enforcement and Flooding. Minutes to be circulated once available

7. District Councillor's Report

DCllr Johnston's Report is attached to these minutes.

8. County Councillor's Report

CCllr Mills' Report is attached to these minutes.

9. Planning

9.1 Granted The Little House, 31 School Lane 21/03000/FUL
Enlargement of parking area; erection of retaining wall

Item chaired by Cllr Tim Goodhead.

Since last meeting the application has been heard at planning committee and approved; the Decision Notice has yet to be published. Once released TG suggested that the conditions be checked, particularly details relating to SuDS and how it will be implemented.

Further concern was raised relating to the stability of the wing walls; also questions regarding some of the statements made at the Planning Committee Meeting which may have influenced decision making; further clarification to be sought by the Clerk.

Clk

9.2. Pending 20 Combrook 25/00914/LBC

Retrospective Internal works: 1. Revealing original opening of the historical fire place; 2. Removal of two side panels either side of the fire place to connect front and rear living spaces; 3. Closing doorway to the rear living space, utilising the door and frame elsewhere at the property; 4. Enclosing landing space to add en-suite for the front bedroom; 5. Reposition bedroom doorways and adding Gothic style fanlight windows above; 6. Making safe damage to a load bearing joist related to previous re-positioning of doorways.

10. **Informal Consultation - Community Governance Review (Partial)**

Refer to the Chairman's Report above.

Following the English Devolution White Paper on local government re-organisation, Stratford District Council, as part of the process of assessing unitary governance requirements for the District and Warwickshire as a whole, is also considering whether it should undertake a partial community governance review in the autumn, to enable parishes to consider their governance arrangements in readiness for any new unitary authority/parish elections in 2027.

After discussion it was agreed, further information was required but that discussions with neighbouring parishes would be considered.

11. **To Consider the Council's IT and Privacy Policies**

- a. To consider the adoption of the Council's IT Policy. Since last meeting, WALC/NALC have provided a template for an IT Policy that is broader in scope and covers not just email but other IT related scenarios. The Draft Policy had been circulated prior to the meeting. After discussion it was thought no further changes were required, whereupon it was proposed TG, seconded JP and

RESOLVED: To adopt the Council's IT Policy

b. **Privacy Policy**

HNS reported that whilst working on the website he had found that the current Privacy Policy was no longer fit for purpose; an amended document will be brought back to a future meeting

HNS
/ Clk

12. **Financial Administration**

- a. To consider the adoption of amended Financial Regulations. The amended Financial Regulations had been circulated prior to the meeting. After discussion it was thought no further changes were required, proposed TG, seconded BR and

RESOLVED: To adopt the Financial Regulations

- b. **To Consider Payments to be Made.** Invoices were presented, and payment approved for:
WALC Training Courses (HNS) £84.00
Georgina Lowe June/July Salary £269.04

13. **Flooding**

As per previous report; awaiting further dialogue with the Flood Risk Management Team and County Highways.

As no updates have been received in recent months it was decided the Clerk should now contact both authorities to request an update

Clk

14. **Climate Change / Biodiversity Duty**

No report

15. **Lanes and Drainage - County Highways Repair and Improvement**

TG reported that.

- A resident had reported a near miss on the Fosse and questioned if double white lines were required? CM to check with County Highways
- 'School Lane' - County Highways were unable to get their equipment past the metal gates towards the bottom of 'School Lane' so this area together with some areas that the dressing would not have lasted will require CW patching; date to be confirmed

16. The Leys

Following Rick Shirley's visit and subsequent conversations with the NFU Volunteer Community it is hoped that volunteers will be able to assist in clearing the land drain; TG to liaise / supply further information and risk assessment

TG

17. Councillors' Reports and Items for Future Agendas

None

18. Dates of Next Parish Council Meetings:

Monday 8th September 2025

Monday 3rd November 2025

The meeting closed at 9:57pm