

COMBROKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 8th July 2024 at 7.30pm at the Village Hall, Combroke

Present

Tim Goodhead (TG)
Brenda Rayson (BR)
Jo Price (JP)
Stephanie Connah (SC)
Georgina Lowe (Clk), Clerk

CCLr Chris Mills (CM)
DCILr David Johnston (DJ)

Members of the Public: 1

1. Apologies

None

2. Acceptance of Apologies

N/A – All Parish Councillors were in attendance

3. Declarations of Interest

BR - Agenda Items 10.1 and 10.2

4. Public Representation

None

5. Minutes

The minutes of the meeting held on the 11th March 2024 had been circulated. Proposed JP, seconded TG and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

The minutes of the meeting held on the 13th May 2024 had been circulated. Proposed SC, seconded TG and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

The minutes of the meeting held on the 27th June 2024 had been circulated. Proposed SC, seconded JP and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

6. Chairman's Report and Other Reports for Information Only

a. Chairman

- i. Attended WALC update for Parish Council Chairs on 22 May
- ii. Together with TG and Kineton PC Colleagues, attended a meeting at SDC with the Head of Development, John Careford, to discuss matters concerning Planning Policy, Development Control and determination of Planning Applications
- iii. WALC Stratford Area Meeting 13 June

b. Clerk

- i. Acknowledgement received from the external auditor (Moore UK) for submission of Exemption Certificate. No further correspondence expected to be received thus concluding the Audit period for year ending 31 March 2024

7. **District Councillor's Report**

DCllr Johnston's Report is attached to these minutes.

8. **County Councillor's Report**

CCllr Mills' Report is attached to these minutes.

9. **To Review Council's Financial Regulations**

NALC have released a new template for Model Financial Regulations; BR's recommendation is to adopt the new template - but first the Council will need to prepare it to match the financial and accounting requirements of this small authority. It is proposed therefore to carry this item forward to the next meeting to be presented with the template appropriately prepared ready for adoption at that point.

BR/
Clk

10. **Planning**

10.1 Pending The Little House, 31 School Lane 21/03000/FUL
Enlargement of parking area; erection of retaining wall

Item chaired by Cllr Goodhead.

Refer to item 10.2 below; this application will now fall due for determination. SDC has confirmed in a further email dated 21st of June that this remaining application is now expected to be considered at Committee in July. After discussion it was agreed a fourth representation should be submitted, inviting the Case Officer to consider the outstanding points raised, with particular reference to the site meeting with County Highways in October last year where a number of matters were raised and needed to be resolved in order for the proposed drainage scheme to be acceptable to highways drainage standards.

TG to lead on drafting the representation.

TG/
Clk

10.2 Pending The Little House, 31 School Lane 23/03398/LDE
Enlargement of parking area; erection of retaining wall Note: this is an application for a Certificate of Lawful Development

On the 20th of May the Clerk received an email from the Case Officer advising that he would be refusing the application; to note the Decision Notice has not yet been received nor loaded onto the planning portal.

10.3 Granted Fossedene Manor 24/00003/FUL
Reinstatement of existing storage shed and conversion to 2no. holiday lets

10.4 Granted No 41 Combrook, 23/03249/FUL
Single & two-storey rear extension and associated landscaping to existing dwelling

11. **Financial Administration – To receive payments made under delegated powers and consider payments to be made**

Invoices were presented and payment approved for:

Georgina Lowe June/July Salary £287.88 (inc. £10 Vodafone Top-Up Voucher, Ring Binders and Polypropylene Pockets
Combrook Village Hall SDC Non-Domestic Rates £44.91

12. **Flooding**

WCC Highways have carried out further work clearing drains on Church Hill and inserting new larger capacity pipework crossing the road between gulleys at No 3 and 14, upgrading the gully on the road at 14 with a larger pipe discharging into the new drainage arrangement prepared by the owners and leading into the recently re-established boundary ditch. This will hopefully be a significant improvement.

Combroke's newly formed Working Group are also due to clear the ditches between the highway and properties on Church Hill; all property owners have agreed and will help.

The Chairman proposed a vote of thanks to Jim, Hugh and Tim for their hard work to date

13. **Climate Change**

To note Warwickshire County Council in partnership with the Local Nature Partnership is seeking support from residents, businesses and community groups to shape the development of a new Local Nature Recovery Strategy (LNRS) for the county.

England is widely considered to be one of the most nature-depleted countries in the world following historic and ongoing declines. Government has made legally-binding commitments to end these declines and for nature to recover.

The development of Warwickshire's own LNRS is essential and will identify key priorities for nature recovery in the county, propose practical actions to achieve these priorities and contribute to a national network of nature recovery strategies across England.

Find out more about local nature recovery strategies here: <https://www.gov.uk/government/publications/local-nature-recovery-strategy-what-to-include>

14. **Lanes and Drainage - County Highways Repair and Improvement**

Road surface opposite Hill Cottage starting to collapse, also the pavement at Quince Corner; TG to speak to the Localities Officer; ongoing

TG

15. **Road Closures** - Noted

16. **The Leys**

The Leys has been cut early this year, given the extensive growth this season. Many thanks to Hampton House Farm for fitting it into their busy schedule.

Questions raised about the possibility of leaving the grass on the Leys as opposed to baling it, and cutting the grass twice a year as opposed to once; advice to be sought from WWT.

Clk /BR

Maintenance / clearing of land drain(s) – work in progress

17. **Village Working Groups**

Refer to minute item 12 above

18. **Councillors' Reports and Items for Future Agendas**

To note the jitty has yet to be completed; Richard Barnard to be contacted and asked for assistance.

BR

19. **Date(s) of Next Parish Council Meeting(s):**

Monday 16th September 2024

Monday 18th November 2024

The meeting closed at 9:09pm