

# **COMBROKE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held on Monday 11 July 2016 at 8.00pm at the Village Hall, Combroke**

### **Present**

Stephanie Connah (SC)  
Tim Goodhead (TG)  
Brenda Rayson (BR), Chairman  
Georgina Lowe (Clk), Clerk

DCllr Chris Mills (CM)  
CCllr Chris Williams (CW)

Members of the Public 0

### 1. **Apologies**

None.

### 2. **Acceptance of Apologies from Parish Councillors**

None.

### 3. **Declaration of Interests**

None.

### 4. **Public Representation**

None.

### 5. **Minutes**

The minutes of the meeting held on the 11<sup>th</sup> April 2016 had been circulated. Proposed JP, seconded TG and

**RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman**

The minutes of the meeting held on the 23<sup>rd</sup> May 2016 had been circulated. Proposed TG, seconded SC and

**RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman**

### 6. **Chairman's Report and Other Reports for Information Only**

a. **Chairman:** None.

b. **Clerk:**

- i. Signage – Localities have agreed to look at cleaning the existing Combroke signs, painting is yet to be confirmed.
- ii. 2015/16 Annual Return – Lodged with external auditors and formal notification received.
- iii. Quince Corner – Retrospective planning application received by the District Council, awaiting validation.
- iv. Combroke Garage – The Parish Council has been made aware that pre-application advice is being sought from the District Council on the current site.

*Clk*

### 7. **Planning Update**

#### **7.1 Granted Hampton House Farm 16/01126/COUQ**

#### **7.2 Granted Highfield 16/00728/FUL**

#### **7.3 For Consultation Red House 16/01642/FUL**

After a brief presentation of the proposal there followed a discussion. The Red House is a listed Building. The proposed design is a modest replacement of the existing stable, maintaining the general form and location overall, and using appropriate materials in a design which was felt to fit well with the adjacent annexe and main house. The Parish Council was pleased to note the Conservation Officer's consultation report had no objections. For these reasons the Council was

content to support the approval of the Conservation Officer.

#### **7.4 For Consultation Red House 16/01673/FUL**

As above, for these reasons the Council was content to support the approval of the Conservation Officer.

#### **7.5 Pending 26 Combroom 16/01992/TREE**

#### **7.6 C E Gilbert Site Update**

The Clerk advised that after the last meeting she had received confirmation from Enforcement that the fencing had not been completed in accordance with the approved details. Mr Gilbert had advised that this would be done in June. A further update was now awaited.

*Cik*

With reference to the concerns raised over surface water flooding, the Chairman confirmed that both County Highways and Building Control had been advised by the developer that he was currently looking at ways to resolve, but that as yet no further communication had been received. Patch Byrne (County Highways) had also noted the Parish Council's concerns over the verge reinstatement and splay.

*CW /  
BR*

#### **7.7 14 Combroom Update**

The Clerk advised after the last meeting she had received confirmation from Enforcement that they had visited the site and observed the breach in planning control. A letter had now been sent to the owner inviting either a planning application or reinstatement to what was approved. A further update was now awaited.

*Cik*

#### **8. To Consider the Adoption of Amended Standing Orders**

After discussion it was thought no further changes were required. It was therefore proposed JP, seconded SC and

**RESOLVED: to adopt the revised Standing Orders 2016**

#### **9. To Consider the Adoption of Financial Regulations**

After discussion it was thought no further changes were required. It was therefore proposed TG, seconded JP and

**RESOLVED: to adopt the revised Financial Regulations 2016**

Having adopted the Regulations, Members were asked to consider the appointment of a Member other than the Chairman to verify bank reconciliations produced by the RFO. After discussion it was proposed JP, seconded SC and

**RESOLVED: to appoint Tim Goodhead as Member responsible for finance**

#### **10. Financial Administration**

To consider payments to be made:

Current Account: £476.98                      Deposit Account: £5,363.02

Income received since last meeting £207.38 (grant contribution from Village Hall Leys fund raise)

Invoices were presented , approved and cheques signed for :

Clerk's June / July Salary £193.44 (inc £2.06 postage)

#### **11. Village Hall and Green**

SC reported the positioning of the notice board was ongoing.

*SC*

#### **12. The Leys Project Update**

Grass Cutting – It was suggested Compton Verney be contacted to obtain further information about who they use for their conservation meadow.

*BR*

Estate Railing – BR to follow up with Adam

*BR*

#### **Lanes and Drainage:**

#### **13. 13.1 County Highways Repair and Improvement**

BR reported that County Highways had reinstated the wooden post on the triangle, the one outside October House was still to be done. During discussion JP again raised concern over the edges on the lane to Kineton which were not yet considered a safety hazard; CW to follow up with Patch to see if it is possible to do a temporary repair.

CW

### **13.2 Leys Drainage Flood Grant**

Grant information has been passed to the Clerk to source funding opportunities.

Cik

### **Village Lanes Update**

14. BR presented a further proposal. After discussion it was agreed an open village meeting should still be scheduled in the first instance. Date to be confirmed and an explanatory letter / flyer drawn up inviting proposals and promoting the meeting date.

All

### **15. Website Re-development Project**

SDC are still unable to provide the Parish Council with an update on when they will be able to commence arrangements for the new website. As such it was agreed to review the current offering with a view to making it more robust; further recommendation to follow.

BR

### **16. Village Broadband**

From the Superfast Broadband mapping available it is still unclear as to when Combrook will be connected. It was therefore suggested the Parish Council should contact BT to request an update; all agreed.

BR

### **17. District Councillor's Report**

- i. EU Referendum Result for Stratford-on-Avon District:  
The number of votes cast in favour of REMAIN was 38,341  
The number of votes cast in favour of LEAVE was 40,817  
Turnout 80.8%
- ii. Environmental Health Service – In addition to assessing hygiene standards at food businesses according to the Food Standards Agency's National Food Hygiene Rating Scheme the team dealt with 287 food-related complaints during 2015/16. These included complaints about foods served by a food business and complaints about hygiene of a food premise.
- iii. Air Quality – The main cause of pollution affecting air quality is transport. If air quality falls below the necessary standard, then the local authorities are required to declare an Air Quality Management Area (AQMA) and produce formal reports to DEFRA as to how these are being managed with a view to achieving satisfactory levels. There are currently two AQMAs in the District, Stratford-on-Avon and Studley.
- iv. District celebrates a record number of affordable homes. During the year ending 31 March 2016, a total of 288 new affordable homes were built. This is the highest ever figure for at least twenty years.
- v. Core Strategy – At a meeting held earlier today Stratford-on-Avon District Council resolved to adopt the Stratford-on-Avon District Core Strategy. In resolving to adopt the Core Strategy the Council agreed to incorporate all changes recommended in the Appendix 2 Schedule.
- vi. Welcoming Syrian families to Stratford – Local authorities across Warwickshire are working to set up arrangements to re-settle about a dozen families across the county this year subject to Home Office directives. Between 3 and 5 families will be housed in Stratford upon Avon town so that they are close to services and each other.

### **18. County Councillor's Report**

CCllr Williams report is attached to these minutes.

### **19. Councillors' Reports and Items for Future Agendas:**

None.

### **20. Date of Next Parish Council Meeting:**

Monday 5<sup>th</sup> September 8.00pm Village Hall

**The meeting closed at 9.58 pm**

**Combroke Parish Council – 11<sup>th</sup> July 2016**  
**County Councillor's Report**

1. **Voluntary Snow Warden Scheme** - I know it is difficult at this time to think about snow but now is the time to put in place a voluntary Snow Warden who is appointed by the Parish Council to provide information to the County Highways Team on the local situation during a period of severe weather conditions. This person can either be a member of the Parish Council or the community. When conditions warrant the services of a Snow Warden permission will be given for the treatment of footways from the salt supplied. The Snow Warden will establish a close working relationship with the Highways Team. As soon as you have appointed a warden if you can let me know I will make sure that the appropriate people are informed of your decision.
  
2. **Government Finance** – In relation to the overall financial position of the Council, over the next three years the government has already indicated that they will be terminating the Revenue Support Grant and is consulting on significant changes to various grant schemes which again will have implications for the Council. If such forecast reductions in funding are delivered this would seriously impact upon the Council's ability to deliver the current range of services. The Council has been proactive in meeting the challenges of austerity and is in a strong position to meet these reductions. However, the scale of these further reductions is requiring us to evaluate the Council's position. I will, of course, keep you informed of any changes that might affect the village.

**Cllr Chris Williams**  
**Member for Kineton Division – WCC**  
**09.07.16.**