

COMBROKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 16th May 2022 at 7.30pm at the Village Hall, Combroke

Present

Stephanie Connah (SC)
Nathan Griffiths (NG)
Tim Goodhead (TG)
Brenda Rayson (BR)
Jo Price (JP)
Georgina Lowe (Clk), Clerk

DCllr / CCllr Chris Mills (CM)

Members of the Public: 0

1. Election of Chairman

Cllr Rayson was nominated for Chairman. There were no other nominations, it was therefore proposed JP, seconded TG and

RESOLVED: That Cllr Rayson be elected as Chairman for the Year 2022 – 2023

2. Acceptance of Office as Chairman

Cllr Rayson gave her declaration and signed the Acceptance of Office in the presence of the Proper Officer of Combroke Parish Council.

3. Election of Vice Chairman

Cllr Goodhead was nominated for Vice Chairman. There were no other nominations, it was therefore proposed JP, seconded SC and

RESOLVED: That Cllr Goodhead be elected as Vice Chairman for the Year 2022 – 2023. The Acceptance of Office was duly signed

4. Apologies

None

5. Acceptance of Apologies

N/A – All Parish Councillors were in attendance

6. Declarations of Interest

BR Agenda Item 12.1

7. Public Representation

None

8. Minutes

The minutes of the meeting held on the 21st March 2022 had been circulated. Proposed TG, seconded JP and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

9. Chairman's Report and Other Reports for Information Only

- a. Chairman** – To note amendment to March's Chairs Report. At the last meeting it was reported with regard to the Electoral Boundary Commission Review that there had been no change for Combroke regarding the Parliamentary Seat. Combroke remains within the Kineton Ward for Kenilworth and Southam however, the Clerk and I missed to note that a Local Government Boundary Commission Review was also ongoing regarding the Wards for Stratford District Council. As a result, and now, within its published Final Recommendations for May 2023, that the Parish of Combroke will be grouped within a different ward: Wellesbourne East and Rural.

Many apologies for overlooking this and the opportunity to make a comment before the Commission's Final Report

- b. Clerk** - Attended Council Friendly Policies Training; essential and best practice templates obtained for implementation / review in the coming months

10. District Councillor's Report

DCllr Mills' Report is attached to these minutes.

11. County Councillor's Report

CCllr Mills' Report is attached to these minutes.

12. Planning Updates

12.1 Pending The Little House, 31 School Lane 21/03000/FUL

Enlargement of parking area; erection of retaining wall

Item chaired by Cllr Goodhead

Update since the PC's meeting in March, there has been a change in Case Officer, with a revised date for determination set for the end of April 2022. This date has now passed with no further changes. Cllr Goodhead has emailed the new Case Officer to request an update and is currently awaiting a response.

TG /
Clk

In response to the request for clarification on enforcement from the last PC meeting, the response confirms that the Enforcement case remains 'held in abeyance' pending the outcome of the application. With regard the 4-year rule it is suggested that it would appear that the proposed development has not been substantially completed and as such the 4-year period would unlikely have commenced.

Procedural note: for items 12.2 - 12.3 as agreed at the last meeting an opportunity was publicised for residents to view the proposals on display at the Village Hall. Following which the Council Representations were produced, circulated for comments and submitted under the Clerk's delegation. Proposed JP, seconded SC and resolved to note and formally approve the Representations submitted for each.

12.2 Pending Lorien, Combrook 22/00815/FUL

Replacement of the existing single-storey wing with a new single and two storey extension to provide additional living accommodation, and raising of roof to the existing garage to provide additional bedroom accommodation.

12.3 Pending Church Corner House, 3 Combrook 22/00789/FUL

Demolition of existing mono pitch roof and creation of new first-floor rear extension

12.4 Pending Peregrine Cottage 22/01032/FUL & 22/01034/LBC

Single storey rear extension on existing footprint (20th century demolition of rear extension)

12.5 Granted The Willows, Spring Lane 22/00688/FUL

Single storey rear extension, first floor side extension and integral garage

12.6 Granted Keepers Cottage, 33 Combrook 22/00897/FUL

Erection of two storey extension to replace existing concrete double garage

12.7 Granted Quince Corner, 11 Combrook 22/00841/TREE

G1: Leyland Cypress: Reduce by 10-12m; G2: Lombardy Poplars: Reduce by 8-10m;
G3: Willows: Pollard to a high framework by undertaking, an approx. 5m reduction

13. To appoint representatives to sit on outside bodies

BR proposed and it was agreed that SC and TG be appointed to the Village Hall Committee; TG be appointed as Member for Finance and Snow Warden; BR to remain as

representative for Kineton United Charities and be the Council's representative on the Leys Management Committee.

14. To Review Council's Standing Orders and Financial Regulations

To reconfirm adoption of existing pending further review

15. To confirm Delegated Powers to the Clerk

To delegate to the Clerk the powers: to grant dispensation requests; to make decisions and respond to consultations on behalf of the Council in circumstances where the decision / consultation requires an action before the date of the next meeting of the Council; to authorise urgent work when unforeseen circumstances occur; and, to spend up to £500 on behalf of the Parish Council. These powers to be exercised with the full knowledge of the Chair or Vice Chair and appropriate consultation amongst Members of the Parish Council.

The Council agreed this had worked well whereupon it was proposed BR, seconded TG and **RESOLVED: to confirm delegated powers**

16. Financial Administration

16.1 To approve end of year accounts – item postponed

16.2 Certificate of Exemption. – item postponed

16.3 To receive payments made under delegated powers and consider payments to be made

Payments made under delegated powers
Coventry Diocesan Board of Education – Village Hall Rental £770.00

17. Combroke Climate Change Club

No report

18. GDPR

Item postponed

19. Lanes and Drainage

19.1 County Highways Repair and Improvement

Drop kerb Quince Corner and pot holes marked for repair. TG to follow up and log any other repairs.

TG

19.2 Parking Update

No report

19.3 Twenties Plenty

On the 12th of April WCC Cabinet considered the recommendations of a Task and Finish Group Report. Whilst the minuted debates indicate divided opinions on the matter the Cabinet resolved to support the recommendations of the Task and Finish Group and *not* to adopt a 20mph speed limit in residential areas. County Councillors may however use their delegated budgets for road safety schemes including the implementation of 20mph limits where appropriate; item to be removed from future Agendas

19.4 Pavement Obstructions / Overgrown Vegetation

Area by the bridge – awaiting confirmation from the Localities Officer on whether this is or isn't the grass verge. Paths in general to be assessed

TG /
BR

20. The Leys

No report - awaiting a visit from WCC Habitat Biodiversity Audit Partnership (HBA)

21. Councillors' Reports and Items for Future Agendas

Refer to item 19.4

22. **Dates of Next Parish Council Meetings:**
Monday 4th July 2022

The meeting closed at 9:30pm