

COMBROKE PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Monday 18th November 2024 at 7.30pm at the Village Hall, Combroke

Present

Tim Goodhead (TG)
Brenda Rayson (BR)
Jo Price (JP)
Stephanie Connah (SC)
Hugh Nimmo-Smith (HNS)
Georgina Lowe (Clk), Clerk

Members of the Public: 1

1. **Co-option to Vacancy of Parish Councillor**
Hugh Nimmo-Smith gave his Declaration and signed the Acceptance of Office in the presence of the Proper Officer of Combroke Parish Council.
2. **Apologies**
None
3. **Acceptance of Apologies**
N/A – All Parish Councillors were in attendance
4. **Declarations of Interest**
BR - Agenda Item 10.1
5. **Public Representation**
None.
6. **Minutes**
The minutes of the meeting held on the 16th September 2024 had been circulated. Proposed JP, seconded TG and

RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman.

7. **Chairman's Report and Other Reports for Information Only**
 - a. **Chairman**
 - i. On 23 October I attended WALC training on New Employment Legislation (by Zoom). Employment law has been amended, from 26th October there is a new duty to protect employees from sexual harassment. Not just internally, but from third parties such as the public. We have received a copy of a basic draft document on which to base a suitable policy, and on which we will need to consult with our employee. BR/
Clk
 - ii. Also relating to employment, I note and welcome that the pay award for Clerks has been agreed and backdated from April 2024, unusual that for all scale pt 2 to 43 it consists of a lump sum increase of £1,290 (pro rata for part time employees) as a permanent addition to the NJC.
 - iii. I attended the WALC Conference and AGM on 6 November. Particularly useful workshop on our Biodiversity Duty and Carbon Literacy.
 - b. **Clerk**
 - i. Attended with the Chair an introductory meeting with SDC's Monitoring Officer.
 - ii. Request to confirm the current rebuild cost of the Village Hall for insurance purposes. Zurich have advised we will require a formal valuation as they are unable to assist.

8. **District Councillor's Report**

DCllr Johnston's Report is attached to these minutes.

9. **County Councillor's Report**

CCllr Mills' Report is attached to these minutes.

10. **Planning**

10.1 Amended / Additional Details The Little House, 31 School Lane 21/03000/FUL
Enlargement of parking area; erection of retaining wall
New drawings and information submitted in response to WCC Highways and Combroke PC concerns.

Item chaired by Cllr Goodhead.

Members were taken through the proposed surface water drainage plan. The Parish Council has previously expressed concern about the increased flood risk to adjacent low-lying properties arising from the development. After discussion it was unanimously agreed that the new drawings and information submitted did not respond to the PC's concerns.

Cllr Goodhead to lead on drafting a fifth representation.

TG

10.2 Refused 19 Combroke 24/02396/FUL and 24/02397/LBC
Rear extension linking outbuilding to main house and internal alterations to ground and first floors as indicated on plans.

10.3 Refused 20 Combroke 24/02391/FUL and 24//02392/LBC
Demolition of existing single-storey lean-to kitchen, and construction of new flat roof dining room extension, and link to the conversion of the external store to create a kitchen

Questions were raised by Members as to why both applications were determined by delegated report and not by committee. As support had been given by the District Councillor DJ suggested independent advice should be sought.

11. **Financial Administration**

11.1 Half Yearly Finance Report - Item postponed

11.2 To receive payments made under delegated powers and to consider payments to be made

Payments made under delegated powers:
Royal British Legion £50.00

Invoices were presented and payment approved for:
Prior approval for Georgina Lowe October/November Salary plus backpay once approved by TG

11.3 2025/2026 Precept – Item postponed

12. **Flooding**

As per previous report; awaiting further dialogue with the Flood Risk Management Team and County Highways. TG

13. **Climate Change**

No report

14. **Lanes and Drainage - County Highways Repair and Improvement**

Quince Corner – Resurfacing scheduled for Thursday; those residents who may be affected will be notified either verbally or in writing.

15. **The Leys**

Thank you to Tim and all those involved with this year's bonfire and fireworks display

16. **Village Working Groups**

No report

18. Councillors' Reports and Items for Future Agendas

None.

19. Date of Next Parish Council Meeting:

Monday 13th January 2025

Monday 10th March 2025

The meeting closed at 9:41pm