

# **COMBROKE PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held on Wednesday 26 September 2018 at 7.30pm at the Village Hall, Combroke**

**DRAFT**

### **Present**

Tim Goodhead (TG)  
Jo Price (JP)  
Stephanie Connah (SC)  
Brenda Rayson (BR), Chairman  
Georgina Lowe (Clk), Clerk

Members of the Public 0

1. **Apologies**  
DCllr Chris Mills ( CM) ; CCllr Chris Williams (CW)
2. **Acceptance of Apologies from Parish Councillors**  
None.
3. **Declaration of Interests**  
SC – Agenda Item 9.1; 9.4 & 9.6
4. **Public Representation**  
None.
5. **Minutes**  
The minutes of the meeting held on the 18th July 2018 had been circulated. Proposed TG, seconded SC and

**RESOLVED: That the minutes of the meeting be confirmed and signed by the Chairman**

6. **Chairman's Report and Other Reports for Information Only**
  - a. **Chairman:**  
BR regretted, she was unable to attend the Community Forum on 13 /09. The District Council is undertaking a consultation on a draft Statement of Community Involvement, over the coming month, starting on 25 /09. BR will look at it and respond if appropriate.
  - b. **Clerk:** No report.
7. **Code of Conduct Training**  
A training exercise from the SDC Code of Conduct Training was delivered to the meeting. This provided the focus for a discussion about the Code of Conduct and how it applies to the conduct of Councillors when undertaking their role.
8. **Financial Administration**  
The Precept has been received. Also a grant £600 from the Village Hall Committee Since the July meeting a cheque for £720 (inc VAT) had been issued for the purchase of the Leys Bench. ( ref item 11 Minutes meeting 18-07-18 )

To consider payments to be made;

Invoices were presented, approved and cheques signed for :

Clerk's August / September Salary £216.97; Annual Royal British Legion Donation £40.00  
Hampton House Farm to cut and remove hay from the Leys £462 (inc VAT)

## 9. Planning Update

### **9.1 Pending 14 Combrook 18/02374/FUL**

Retrospective application for the construction of an ancillary domestic building

The Council noted that this application had been received at the end of August. A Representation had been submitted within the 21 day deadline, under the Clerk's delegated powers, and in line with: the relevant aspects of the Parish Council's earlier representations for this site; discussions at the summer meetings of the Council; and following email confirmation from Councillors.

The Representation was unanimously approved. There followed a brief discussion. It was noted that the Parish Council had requested that Historic England be consulted and that the Council had raised concerns about the accuracy of the drawings for the application.

### **9.2 Pending Hampton House Farm, Combrook Road 18/02133/FUL**

Proposed building for grain dryer

### **9.3 Pending Hampton House Farm, Combrook Road 18/02132/FUL**

Proposed grain store

### **9.4 Pending 14 Combrook 18/01868/FUL**

Site engineering works

The Council noted that this application had been received during August. A Representation had been submitted within the 21 day deadline, under the Clerk's delegated powers, and in line with: the relevant aspects of the Parish Council's earlier representations for this site; discussions at the summer meetings of the Council; and following soundings with Councillors.

The Representation was unanimously approved. There followed a brief discussion. It was noted that SDC Conservation Officer has indicated no objection to the application. It was reported that the Case Officer had indicated that a response from the LLFA was expected.

### **9.5 Pending Old School Cottage 18/02383/TREE**

T1(E) - Alder - Fell; T2(D) - Ash – Fell; T3(C) - Silver Birch - Fell

It was announced at the meeting that this was granted on 25/09

### **9.6 Application Withdrawn 14 Combrook 18/01869/LBC**

Retrospective application for the retention of a gabion wall with associated re-grading of ground levels behind the wall; the replacement of the existing drainage ditch along the northern boundary of the site with underground drainage pipes with a small dry stone wall (including brash and debris screen) between the old culvert and the new pipework

### **9.7. Application Withdrawn The Loft, Green Farm 18/01851/FUL**

Two storey extension to first floor flat over detached garage block

The Chairman commented that it was understood this was in order to re-submit with amended application and drawings.

### **9.8 Granted Combrook House, Spring Lane 18/01190/AGNOT**

Steel portal framed agricultural lean-to for use as a hay store

### **9.9. Granted Red House, Combrook Road 18/01555/FUL and 18/01556/LBC**

Proposed extension to provide rear single storey garden room

### **9.10. Granted Combrook House, Spring Lane 18/01188/FUL**

Demolition of existing stable building

**9.11** The Clerk reported an email from the Enforcement Officer had been received 26/09 indicating reasons, following consultation with County Highways, for recommendation that the splay enforcement case at Compton Fields be closed.

10. **General Data Protection Regulation (GDPR) Update**

It was noted that the position with regard to GDPR ( refer see 18 July meeting) for small councils was still not clarified. The Chairman reported on the outcome of a telephone enquiry with the ICO helpline, during which it was suggested it was up to the Parish Council to decide whether or not the level of activities undertaken by the Council would require registration for which the annual cost would be £40.

The advice was felt to be unhelpful. Following a discussion it was decided that, until such time that some clarity emerges, the Clerk should make arrangements to register Combroke Parish Council with the ICO at an annual cost of £40. *BR / Clk*

11. **The Leys Project Update**

The hay cut was completed at the end of August just in time for the installation of the new bench. There have been many positive comments already about the bench. It is expected that the next meeting of the Leys Group will be fixed for October.

12. **Village Hall Gate Pillar Update**

The repair has now been completed. There was agreement that it has been done to a high standard and blends well with the existing pillar and walling.

13. **Lanes and Drainage**

**13.1 County Highways Repair and Improvement**

TG reported following his discussion with County Highways that there had been a glitch with regard to the new gully and repair works on the lane descending from Compton Fields but that Highways had re-established the job order and it would be implemented in due course. TG would continue to monitor the situation and also the gulley jetting requested on Spring Lane.

**13.3 Vehicle Speed on Lane at Compton Fields**

This issue of traffic speed on the lane in the vicinity of Compton Fields had been signalled at the last meeting. Residents have now reported some 'near miss' events on the lane out of the village at the junction with the access to Compton Fields. It was agreed to contact County Highways to ask Officers to look into the matter and identify what can be done.

14. **District Councillors Report** -there was none

15. **County Councillor's Report** there was none

17. **Councillors' Reports and Items for Future Agendas:**

JP again raised Dog leaflet to be re-issued. BR apologised profusely this had slipped during a busy month. *BR*

18. **Date of Next Parish Council Meeting:**

Wednesday 26<sup>th</sup> September 7.30pm Village Hall

**The meeting closed at 9.05 pm**